

**REGULATIONS, CONDITIONS AND RULES
GOVERNING THE EXPO 2006 TRADE SHOW**

CHARACTER OF EXHIBITS: The Chamber may license and rent space for any exhibit of interest to business and industry or of educational value. All exhibits must be constructed, designed and operated in good taste and in accordance with the best interest of the EXPO 2006 Trade Show, whose management in its sole discretion shall have the right to decide.

All publicity, sales and promotional activities conducted by the Exhibitor must be confined to the rented space.

Use of public address systems or carnival tactics is forbidden. Distribution of any souvenirs, printed matter, or other articles by the Exhibitor shall be restricted to the space occupied by the exhibit. The Chamber in its sole discretion may prohibit any activity whatsoever which it determines to be detrimental and not in the best interests of the EXPO 2006 Trade Show.

INSURANCE AND LIABILITY: If insurance is desired by the Exhibitor, it must be obtained by them at their own expense and cost. The Chamber assumes no risk, and by the acceptance of this agreement, the Exhibitor expressly releases the Chamber and agents from any and all liability for any injury, damage, or loss to any person or goods that may arise from the rental and occupation of said space by the Exhibitor and agree to hold and save the Chamber harmless of and from any loss or damage by reason thereof.

THE CHAMBER ASSUMES NO RESPONSIBILITY FOR ANY PROPERTY PLACED IN THE EXPO 2005 TRADE SHOW. The Chamber is hereby released and discharged from any and all liability from any loss, injury or damages to persons or property that may be sustained while at the EXPO 2006 Trade Show.

SETTING UP OF EXHIBITS: Booths must be set up on Wednesday, April 19, 2006 between 11:00 am and 9:00 pm with all exhibits completed and in place by 9:00 pm on April 19, 2006. A final period for incidental carry-ins will be from 7:30 am to 8:30 am on Thursday, April 20, 2006.

BOOTH DIMENSIONS & SIDEWALLS: Exhibit sidewalls may not block the view of neighboring exhibits. Exhibits, including signs, shall not exceed a height of 8 feet from the floor, unless the exhibit is located against the building wall, or the exhibitor has purchased a complete island, bay, or block of spaces.

***Exhibitors must contact event directors (Brian Kleber (812) 339-8937 or Pat Bailey (812) 336-6381) for permission to utilize display area that may extend out of regulation booth dimensions.**

Side partitions or displays must not block the view of neighboring exhibitors, and shall not extend higher than 3 1/2 feet from the floor on either side. Side partitions and displays may however exceed 3 1/2 feet in height if they are within 3 feet of the back wall or curtain.

CARE OF EXHIBITS: While the EXPO 2006 Trade Show is responsible for upkeep of all carpeted aisle space, Exhibitors must cooperate by not throwing trash on the floor, or any other material which will endanger the public or inconvenience other exhibitors during the show hours.

UTILITY SERVICE: It is understood that Exhibitor will contract for and pay any extra utility service required (220 electrical, Internet connection, etc.) Booth fee includes access to one (1) 110 electrical OUTLET.

***Exhibitor is to contact Kiva Networking directly for Internet connection information, (812) 337-5070.**

REMOVAL OF EXHIBITS: No exhibit or portion thereof may be removed during the show without prior written consent of the Chamber. Exhibits must remain complete until the show closes at 7:00 pm on Thursday, April 20, 2006.

***Violators of this policy will be charged an additional fee and may be prevented from exhibiting the following year.**

Exhibits MUST be removed that Thursday evening, between 7:00 pm and 11:00 pm. Incidental materials may be left in the facility overnight, but all exhibitor materials must be completely removed by 8:00 am on Friday, April 21, 2006.

ADMITTANCE: The Chamber may refuse in its sole discretion admittance to any persons whose presence the Chamber deems not to be in the best interest of the EXPO 2006 Trade Show.

AMENDMENTS: These regulations, conditions and rules have been drawn up for the intention and purpose of providing a well-regulated, balanced and attractive EXPO. The Chamber shall have full power to interpret the rules and regulations, or make any such rulings as may appear to be for the best interest of the entire EXPO, and any and all amendments of the foregoing rules, regulations and conditions shall bind the exhibitor.

FIRE HAZARDS: **Popcorn makers, confetti, smoke machines, or any other potential fire hazards are not permitted in the Convention Center.** The management of the Convention Center of Monroe County, Bloomington must approve any electronic devices that may pose a fire threat. Written approval from the Convention Center management must be presented during exhibit setup.

These decisions are outside the decision making authority of the Chamber, and the Chamber cannot be held responsible for the ramifications those decisions have on the exhibitor's ability to display at the show.

Please contact event directors for more information or visit <http://www.BloomingtonExpo.com>

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