



CITY OF BLOOMINGTON  
Parks and Recreation

## STAFF REPORT

Agenda Item: B-1  
Date: 7/23/2021

Administrator  
Review\Approval  
PM

**TO:** Board of Park Commissioners  
**FROM:** Tim Street, Operations and Development Division Director  
**DATE:** July 27, 2021  
**SUBJECT:** ADDENDUM WITH MARSHALL SECURITY AND PRIVATE INVESTIGATIONS FOR SECURITY IN PARKS AND B-LINE TRAIL

### Recommendation

Staff recommend the approval of a contract addendum with Marshall Security and Private Investigations to provide security during the hours of 7am-3pm and 3:30pm-11:30pm throughout parks and trails from August 1, 2021 to December 31, 2021. Funding: CARES funding

### Background

In June 2021, the Board of Park Commissioners approved a contract with Marshall Security and Private Investigations (MSI) to provide overnight security (11pm-7am) at Switchyard Park. Since then, there have continued to be numerous security incidents during daytime hours throughout other parks and on the B-Line Trail. These incidents have included physical altercations, unconscious persons, assault, and destruction of public property.

MSI can now also provide a security patrol of one officer during two shifts (7am-3pm and 3:30pm-11:30pm) from August 1-December 31, 2021. The security officers would be unarmed. The main purpose of this security would be to patrol and provide security in the primary patrol areas listed below. Security officers would provide coverage while custodial employees clean Switchyard and Seminary Parks in the morning, then would continue with patrols, particularly focusing on areas where park programs are occurring. Secondary locations (all other parks, trails, and facilities) would be visited on an as-requested or as-needed basis based on direction from Parks staff.

<b>Primary Patrol Areas</b> <ul style="list-style-type: none"><li>• RCA Park</li><li>• Seminary Park</li><li>• B-Line Trail</li><li>• Building Trades Park</li><li>• Butler Park</li><li>• Crestmont Park</li><li>• Miller Showers Park</li><li>• Third Street Park</li></ul>	<b>Hours of Coverage</b> <ul style="list-style-type: none"><li>• 7am-3pm; 3:30pm-11:30pm</li><li>• Vehicle stored in Switchyard Maintenance Building</li></ul> <b>Secondary Locations</b> <ul style="list-style-type: none"><li>• Security will visit other locations on demand and as programs dictate</li></ul>
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**RESPECTFULLY SUBMITTED,**



Tim Street, Operations and Development Division Director

**ADDENDUM TO AGREEMENT BETWEEN  
CITY OF BLOOMINGTON PARKS AND RECREATION DEPARTMENT AND  
MARSHALL SECURITY LLC dba MARSHALL SECURITY AND PRIVATE INVESTIGATIONS  
FOR SUPPLEMENTAL WORK FOR PARK SECURITY PATROLS**

(Entered in this \_\_\_\_ day of \_\_\_\_\_, 2021)

WHEREAS, in June 2021 the City of Bloomington Department of Parks and Recreation (the “Department”) and Marshall Security LLC dba Marshall Security and Private Investigations (“Contractor”) entered into an Agreement for security services at Switchyard Park; and

WHEREAS, the Department wishes to expand security patrols to include daytime routes through parks, trails, and facilities; and

WHEREAS, the Department wishes to have this work done; and

WHEREAS, the Contractor is in agreement with this addendum; and

WHEREAS, pursuant to Article 4 of said Agreement, additional Services or changes in the Services not agreed upon in the Agreement must be authorized in writing by the Department prior to such work being performed or expenses incurred.

NOW, THEREFORE, the parties hereto mutually agree to addend the Agreement as follows:

**Article 1. Scope of Services:** Contractor will provide patrol services in Bloomington Parks and Recreation parks and facilities from August 1 through December 31, 2021. Patrol service will consist of one unarmed uniformed security officer, a marked patrol vehicle, and related equipment. One security officer will patrol parks properties in two eight-hour shifts (7am-3pm and 3:30pm-11:30pm; these times may be updated based on coordination between Contractor and Department). Primary patrol areas will include: Seminary Park, the B-Line Trail, Building Trades Park, RCA Park, Butler Park, Crestmont Park, Miller Showers Park, and Waldron Hill Buskirk Park. Other locations may be patrolled on demand/as needed as determined and communicated by the Operations Division Director or Operations Superintendent for Parks. Contractor will follow the same procedures as outlined in the original scope related to security officer vetting, background checks, and the use of the Guard Management GPS system. Contractor will be paid \$18.75 per hour for each security officer.

**Article 4. Compensation:** To addend the Agreement to reflect the additional charge of not to exceed fifty-two thousand five hundred dollars and zero cents (\$52,500.00).

IN WITNESS WHEREOF, the parties execute this Amendment to the Agreement on the date first set forth.

**CITY OF BLOOMINGTON**

**MARSHALL SECURITY LLC DBA MARSHALL  
SECURITY AND PRIVATE INVESTIGATIONS**

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Paula McDevitt, Director  
Parks and Recreation Department

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Jeff Nesbitt, Private Investigator

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Kathleen Mills, Park Board President  
Board of Park Commissioners

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Philippa M. Guthrie, Corporation Counsel